

Agenda for the SWESSE General meeting
Luleå Thursday 21st May 2015

1. Electing a chair
2. Opening the meeting
3. Appointing someone to confirm the minutes
4. Approving the agenda
5. Report from the President
6. Report from the Treasurer
7. SWESSE's home page
8. Establishing a nomination committee ('valberedning')
9. Election of treasurer
10. Election of webmaster
11. Election of board member
12. Any other business
13. Concluding the meeting

Minutes of the SWESSE general meeting

Thursday 21st May, Luleå

Members present

Sixteen members were present and five board members

Apologies received from

Mats Deutschman, Anna Wårnsby

1. Lydia Kokkola was elected to chair the meeting.
2. Stuart Robertson is to take minutes
3. Magnus Ullén will confirm the minutes.
4. Members present approved the agenda.
5. Irene reported that she had cooperated with members to draft and send a letter to Högskoleverket regarding the 2013 evaluation of BA programmes in English. A further response to the evaluation was the instigation of essay workshops (Dalarna 2013, Växjö 2014) where participants shared and discussed the supervision and assessment of BA theses.
 - 5.1. In 2013 SWESSE nominated Björn Sundmark, Malmö University, to give a Sub-plenary lecture at ESSE 2014. His proposed title was “(Child) Reign of Terror: Dangerous Child Régimes.” Irene liaised with NAES also during this period. Now in 2015, on behalf of SWESSE, Irene has nominated Monica Karlsson as a sub plenary lecturer for ESSE 13 (Galway August 2016) with the title “Does visualization enhance students' comprehension and retention of L2 idioms?”
6. Anna Swårdh reported that she had taken over from Anna Wårnsby as treasurer early in 2015 and that the finances of the society are in good health. The society has approximately 210 members. The members present received and accepted a financial report (Årsredovisning 2015). Irene thanked Anna Wårnsby for her work as treasurer.
7. Webpage: Stuart Robertson reported that the society website is live and up-to-date and that information about English studies throughout Sweden is sought from members.
8. A *Valberedning* committee was established with Maria Holmgren-Troy and Marie Källkvist as members.
9. Anna Swårdh was elected treasurer.
10. Stuart Robertson was elected web master.
11. Lydia Kokkola and Annika Denke were elected board members.
12. Any other business:
 - 12.1. Maria Wiktorsson and Julie Skogs were appointed auditors.
 - 12.2. Annika Denke & Jenny Malmqvist from Högskolan i Jönköping have kindly agreed to host the national forum in 2017.

12.3. Members who work in linguistics propose to create a list of advanced courses offered across the country.

12.4. Jean discussed nominating judges for the essay prize. She has information for whoever runs the essay prize about the process. It was agreed that:

- Judges ought to be professors or docent;
- The prize should be awarded each year;
- 15th February 2016 will be the deadline for essays, with the prize awarded in May.

13. The meeting closed.

Minutes confirmed

Magnus Ullén
Board member

Stuart Robertson
Secretary