

**Minutes of the SWESSE board meeting (styrelse protokoll)**

**11<sup>th</sup> May 2018**

**Room 9 1061, Engelskaparken, Uppsala University**

**Present**

Annika Denke, Marie Nordlund, Åke Persson, Stuart Robertson, Anna Swärdh, Terry Walker

**Not present**

Hannah Neuser

1. Terry opened the meeting
2. The agenda for the meeting was approved.
3. The minutes of the previous meeting were approved.
4. Terry offered her president's report. She attended the ESSE board meeting, 28-29<sup>th</sup> August 2017, and will attend the 14<sup>th</sup> annual ESSE conference in Brno, Czech Republic, 29<sup>th</sup> August-2<sup>nd</sup> September 2018. Terry reported that a recent professors' meeting had been held during April 2018 at Karlstad University where a number of colleagues from across the country met to discuss questions of common concern. Terry reported that interest was expressed at the meeting about using the SWESSE website as a forum for members to meet online and hold discussion.
5. Anna Swärdh offered her treasurer's report. She thanked Maria Wiktorsson and Julie Skogs for their work as auditors and reported that both had agreed to continue in the role. Anna reported that most institutions had paid their membership fees and she was in contact with those who were a little tardy.
6. We noted that the website needs updating in some places and Stuart agreed to do this soon. Specifically the following pages should be updated: information on members of the board; the page that describes upcoming conferences; the information regarding ESSE 2018; the 'English Studies in Sweden' page; and the list of minutes of board meetings. We agreed that we would create a forum on the site and enrol all members so that they had access to the forum. Terry would include this in her next SWESSE Newsletter.
7. We discussed revision of the constitution of the society to clarify whether the accounting period could be made two years rather than one. Stuart is to investigate this point and liaise with Anna. In particular we will explore whether it is feasible to hold an AGM online.
8. Terry agreed that she would include information regarding the Thesis awards in her next newsletter.

9. Malmö University have agreed to hold the 2019 national forum (since Halmstad withdrew) and Terry will liaise with them. The date is to be confirmed.
10. We discussed how best to recruit a doctoral student representative to the board. Terry has not been able to get in touch with Hannah Neuser.

We discussed possible topics for national forum workshops including for instance investigating what studying English at university means to current students.

Stuart is to check the terms of office of the existing board members and report back on when the current members' terms of office end.

11. The next meeting will be held at the National forum in 2019.
12. The president and chair closed the meeting.



Terry Walker

Stuart Robertson



Anna Swärdh