

## Minutes of the SWESSE Board Meeting

Wednesday 26 August 2020, 13.00–15.00

Zoom: <https://miun-se.zoom.us/my/terwal>

### Attendance

Annika Denke, Marie Nordlund, Tim Roberts, Åke Persson, Stuart Robertson, Anna Swärdh, Terry Walker

1. President Terry Walker opened the meeting
2. The agenda (see below) was approved
3. The minutes of the previous meeting on 12<sup>th</sup> April 2019 were approved
4. Terry Walker offered a report on her activities as president:

‘Representing SWESSE, I attended my third ESSE board meeting, which took place in Wrocław, Poland on 29–30 August 2019. I was chair of the nominations committee (a new Secretary, Professor Biljana Mišić Ilić, from Serbia, and a new Treasurer, Professor Gašper Ilc, from Slovenia were elected) and also auditor of the ESSE accounts, as well as chair of the committee that reviewed Montenegro’s (successful) bid to join ESSE. In February 2020, I travelled to Alcalá, Spain to audit the ESSE accounts for the second (and last) year. I have been in touch with the organisers of the 2021 SWESSE National Forum, and also been coordinating the annual meeting of professors of English. Other than that my activity has been confined to circulating information on behalf of SWESSE members, institutions, and ESSE. Due to the widespread cancellation of conferences etc. and hence the lack of much activity to report, there was no SWESSE newsletter this spring. On 31 August 2020, I will attend my third ESSE Board Meeting, which will be held (all day!) in Zoom. I plan to step down as SWESSE President at next year’s National Forum.’

5. Anna Swärdh offered her report as treasurer of SWESSE:

‘The treasurer’s report for 2020 covers the period 30 March 2019 to 17 August 2020. During this period payments were made for: membership fees to ESSE; travel costs for the president (Malmö and Wrocław); essay awards (Malin Brus and Christina Giannakaki); web page hosting; and bank fees. The income consists solely of membership fees. The year’s result is fairly high (16,143.01 kr) due to the fact that several members paid the fees for 2018 during 2019. On 17 August, the assets were: 72,786.47 kr.

When the auditor’s report has been signed by both auditors it will be circulated to board members by the treasurer for *per capsulam* approval.’

6. We discussed appointing new board members and agreed that Terry Walker would contact the existing members of the election committee (*valberedning*) and ask that they prepare a suggestion for new board members that can be put to the members at the next general meeting.

7. Updates to the SWESS website were discussed. Stuart Robertson will review and update pages as necessary.
8. Thesis Awards: Terry Walker will contact members of the BA thesis awards committees.
9. The next [National Forum for English Studies](#) will take place at Södertörn University, 21<sup>st</sup>-23<sup>rd</sup> April 2021. Terry Walker will contact Kristy Beers Fägersten to learn about current plans.
10. We noted that, when the minutes of the previous general meeting are approved at the next meeting, we will update the constitution of the association in line with the changes agreed in 2019.
11. The next meeting of the board will take place at the National Forum in April 2021 at Södertörn University.
12. Terry Walker thanked the board and closed the meeting.

#### **Actions**

- Treasurer Anna Swärdh will contact Julie Skog one of our auditors and ensure that the accounts are presented as soon as possible.
- President Terry Walker will contact the existing election committee members and ensure that a process begins of approaching SWESSE members to serve on the board of the association.
- Stuart Robertson will, as soon as possible, update pages on the website and remove the online forum.
- Terry Walker will contact colleagues nationally about updated information for the 'English Studies in Sweden' page of the website
- Terry Walker will contact Lydia Kokkola and ask whether she is willing to continue as a member of the BA thesis awards committee for Essays in English didactics.
- Terry Walker will contact Professor Kristy Beers Fägersten for updated information regarding the National Forum 2021.

Terry Walker

  
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Stuart Robertson

  
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Anna Swärdh

  
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## **Agenda for SWESSE Board Meeting, Wednesday 26 August 2020, 13.00–15.00**

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Terry Walker  
Åke Persson  
Stuart Robertson  
Anna Swärdh  
Marie Nordlund  
Annika Denke  
Tim Roberts

1. Opening
2. Approval of Agenda
3. Approval of Previous Minutes (from 12 April 2019)
4. Report from President
5. Report from Treasurer
6. SWESSE Board: confirmation that current board members will continue and/or nomination process for new board members
7. The SWESSE Website
8. Thesis Awards: current committees
9. National Forum 2021: update
10. Any Other Business
11. Next Meeting
12. Closing

Welcome!

Terry

